



<b>Courtesy Transportation</b>	DATE: December 15, 2015	REVISED: August 1, 2016
<b>Statement</b>	<p>Courtesy transportation may be granted for students who would otherwise be ineligible for transportation only if there is space available on an existing bus route and no additional cost is incurred by the School Board(s).</p>	
<b>Procedure</b>	<p>All courtesy riders must reapply annually for transportation.</p> <p>Application for courtesy transportation must be discussed with school administration. Following principal approval, a Special Circumstance Form will be submitted to Tri-Board Student Transportation Services.</p> <p>Transportation will be granted only on the basis there are no new stops added to the route and no extensions to the route. Courtesy riders are approved if space is available on the existing bus route.</p> <p>Students who reside outside the attendance area for the school they choose to attend may request transportation upon completion of the enrollment process at that school. If approved, student(s) are required to meet the bus at the closest existing stop location.</p> <p>Periodically school attendance boundaries are adjusted. School Boards may accommodate current students until graduation.</p> <p>Courtesy transportation for students may be requested due to a temporary medical issue, i.e. asthma or mobility issues. We will accommodate requests if we have transportation available in the area and a doctors' note is provided. Temporary home stop locations may be established if required.</p> <p>Directors of Education or designate may request courtesy transportation for students who are not eligible according to Board policy.</p>	