



# Board of Directors Meeting Minutes

May 6, 2022

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## Public Session

Present:

C. Young	President
N. Pfeiffer	Vice President
B. Bradshaw	Secretary & Treasurer
G. Taylor	Chief Executive Officer
N. Aubertin	Safety Officer
S. Nobles	Transportation Manager
S. Sleeth	Manager of Finance & Administration
R. Fraser-Kealey	Communications Coordinator ( <i>recording</i> )

## 1) Approval of Minutes

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*MOVED BY: N. Pfeiffer*

*SECONDED BY: C. Young*

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*That the minutes of the Meeting of the Board of Directors of Tri-Board Student Transportation Services held in public session on January 21, 2022, be approved.*

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**CARRIED**

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## 2) Key Service Indicator Report

S. Nobles reviewed the Key Service Indicator Reports noting no significant changes aside from the addition of route cancellation data.

## 3) 22-23 Budget

S. Sleeth explained that predicting transportation costs was difficult at this time in part because of unknowns relating to COVID-19 as well as the fact that CPI information will not be released until July. Tri-Board's service agreement with Bus Operators requires the use of CPI information when it is higher than the GSN. G. Taylor confirmed that the use of CPI is not standard practice among other consortia in the province and is a result of the arbitrated agreement.

## 4) Driver Shortage

Tri-Board saw a peak in driver-shortage-related route cancellations in April but believe it is trending downward. G. Taylor shared that the majority of Operators are actively recruiting

drivers but struggling to complete onboarding of new staff in a timely manner due to MTO process delays.

## 5) Update on Kingston Loading Zone Safety Committee

G. Taylor and N. Aubertin have attended regular committee meetings with the City of Kingston, KFL&A Public Health, LDSB, and ALCDSB school administrators/trustees. The committee was formed after a tragic loss of a student outside of a school. The committee has identified one major concern is with Out-Of-Boundary students who are not eligible for transportation under policy and are therefore increasing the among of parent vehicles in the loading zone. This may impact Out-Of-Boundary policy and procedures at all Member Boards.

## Adjournment

*MOVED BY: N. Pfeiffer*

*SECONDED BY: N. Pfeiffer*

*That the Board of Directors Meeting of the Tri-Board Student Transportation Services move into private session.*

**CARRIED**

*CRAIG YOUNG*

*Breanne Bradshaw*

**Craig Young**

President

**Breanne Bradshaw**

Secretary & Treasurer

**Nick Pfeiffer**

Vice President