



Board of Directors Meeting Minutes

November 4, 2022 – Annual General Meeting

Public Session

Present:

C. Young	President
N. Pfeiffer	Vice President
B. Bradshaw	Secretary & Treasurer
G. Taylor	Chief Executive Officer
S. Nobles	Transportation Manager
S. Sleeth	Manager of Finance & Administration
R. Fraser-Kealey	Communications Coordinator (<i>recording</i>)
GUESTS:	
L. Huber	Auditor, KPMG

1) Approval of Minutes

MOVED BY: C. Young

SECONDED BY: B. Bradshaw

That the minutes of the Meeting of the Board of Directors of Tri-Board Student Transportation Services held in public session on May 6, 2022 be approved.

CARRIED

2) Review of Financial Statements

S. Sleeth reviewed the Financial Statements for the year ending August 31, 2022.

3) Audit Findings Report

L. Huber, KPMG reported the audit findings and noted no significant findings.

4) Signing of Resolutions

MOVED BY: C. Young

SECONDED BY: N. Pfeiffer

That the Resolutions of the Board of Directors and Members be approved and signed.

CARRIED

5) Key Service Indicator Report

S. Nobles reviewed the Key Service Indicator Reports noting no significant change year-to-year.

6) Safety Vest Delivery/Courier Use

A decrease in board courier services will require a revision of Tri-Board's school deliveries.

7) Ministry Route Simulation Project

Tri-Board is preparing to participate in another province-wide route simulation project headed by the Ministry of Education.

8) Recruitment Campaign

Tri-Board's recruitment campaign expires January 2023. It has contributed positively to the Driver Shortage, funneling ninety-seven applicants to hiring Bus Operators within Tri-Board.

Adjournment

MOVED BY: B. Bradshaw

SECONDED BY: C. Young

That the Board of Directors Meeting of the Tri-Board Student Transportation Services move into private session.

CARRIED

CRAIG YOUNG Breanne Bradshaw Nick Pfeiffer

Craig Young

President

Breanne Bradshaw

Secretary & Treasurer

Nick Pfeiffer

Vice President