



# Board of Directors Meeting Minutes

Wednesday, June 21, 2023

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## Public Session

Present:

|                  |   |
|------------------|---|
| C. Young         | President                                       |
| N. Pfeiffer      | Vice President                                  |
| B. Bradshaw      | Secretary & Treasurer                           |
| G. Taylor        | Chief Executive Officer ( <i>outgoing</i> )     |
| J. DaCosta       | Chief Executive Officer ( <i>incoming</i> )     |
| B. Cunningham    | Safety Officer                                  |
| S. Nobles        | Transportation Manager                          |
| J. Hewett        | Operations Supervisor                           |
| R. Fraser-Kealey | Communications Coordinator ( <i>recording</i> ) |

## 1) Approval of Minutes

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MOVED BY: N. Pfeiffer

SECONDED BY: C. Young

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*That the minutes of the Meeting of the Board of Directors of Tri-Board Student Transportation Services held in private session on November 4, 2022, be approved.*

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**CARRIED**

## 2) Resolution of Change in Officers

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MOVED BY: C. Young

SECONDED BY: B. Bradshaw

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*Be it resolved that: 1) the resignation on June 12, 2023, of Gordon G. Taylor as Chief Executive Officer of the Corporation is hereby accepted; 2) the appointment on June 12, 2023, of Jeremy DaCosta as Chief Executive Officer of the Corporation is hereby approved, ratified, and confirmed; and 3) the resignation on July 8, 2023, of Nicholas Pfeiffer as Director and Vice-President of the Corporation is hereby accepted.*

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**CARRIED**

### 3) Approval of Budget

*MOVED BY: C. Young*

*SECONDED BY: B. Bradshaw*

*That the 2023-2024 budget be approved.*

**CARRIED**

In planning for the 2024-2025 budget, the Board requests special care and attention be given to the revised Ministry of Education's funding formula and organizational functions of staff, and a preliminary cost-savings review for the Limestone District School Boards be conducted.

### 4) Additional Agenda Items

#### a) Accident Communications

At the request of the Board, a review of the School Bus Accident Procedure will be conducted, and clarification provided to school administrators of their role in communicating to families when their student is involved in an accident.

#### b) Preparing for a Solar Eclipse on April 8, 2024

Should one or all of the school boards decide it is in the best interest of student safety to alter bell times for one day due to the solar eclipse, Tri-Board will need to revise transportation and communicate with Bus Operators well in advance.

#### c) Outgoing CEO

G. Taylor (outgoing) thanked the Board of Directors and Tri-Board administration for their support throughout his time here and wishes everyone well in the years to come.

### Adjournment

*MOVED BY: B. Bradshaw*

*SECONDED BY: C. Young*

*That the Board of Directors Meeting of the Tri-Board Student Transportation Services move into private session.*

**CARRIED**

*CRAIG YOUNG*

**Craig Young**  
President

*Breanne Bradshaw Narin Kishinchandani*

**Breanne Bradshaw**  
Secretary & Treasurer

**Narin Kishinchandani**  
Vice President