

# Board of Directors Meeting Minutes

November 22, 2023 – Annual General Meeting

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## Public Session

Present:

C. Young	President
N. Kishinchandani	Vice President
B. Bradshaw	Secretary & Treasurer
J. DaCosta	Chief Executive Officer
S. Nobles	Transportation Manager
J. Hewett	Operations Supervisor
S. Sleeth	Manager of Finance & Administration
R. Fraser-Kealey	Communications Coordinator ( <i>recording</i> )
GUESTS:	
L. Huber	Auditor, KPMG

### 1) Approval of Minutes

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*MOVED BY: C. Young*

*SECONDED BY: B. Bradshaw*

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*That the minutes of the Meeting of the Board of Directors of Tri-Board Student Transportation Services held in public session on June 21<sup>st</sup>, 2023 be approved.*

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**CARRIED**

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### 2) Review of Financial Statements & Audit Findings Report

S. Sleeth reviewed the Financial Statements for the year ending August 31, 2023. L. Huber presented the Audit Findings report. Finalized Financial Statements will be shared on Tri-Board's website.

### 3) Resolutions

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*MOVED BY: C. Young*

*SECONDED BY: N. Kishinchandani*

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*That the Resolutions of the Board of Directors and Members be approved and signed.*

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**CARRIED**

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#### 4) Key Service Indicator Report

S. Nobles reviewed the Key Service Indicator Reports. B. Bradshaw noted the number of hazard zones within Tri-Board's service area and the resulting number of students transported as high. C. Young requested a review of areas deemed as hazards and of courtesy riders in general.

#### 5) Additional Agenda Items

##### a) Ministry Funding Model

J. DaCosta assured the Board that Tri-Board is working closely with the Ministry to maximize funding within the funding model's parameters.

##### b) CUPE Bill 124

J. DaCosta confirmed that Tri-Board will mimic the School Board's increase for CUPE staff. Tri-Board has historically provided the same increase to non-CUPE staff.

### Adjournment

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*MOVED BY: C. Young*

*SECONDED BY: B. Bradshaw*

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*That the Board of Directors Meeting of the Tri-Board Student Transportation Services move into private session.*

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**CARRIED**

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*Craig Young*

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**Craig Young**  
President

*B. Bradshaw*

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**Breanne Bradshaw**  
Secretary & Treasurer

*Bryce Wilson*

Bryce Wilson (Jun 5, 2024 18:37 EDT)

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**Bryce Wilson**  
Vice President