

Board of Directors Meeting Minutes

November 7, 2024 – Annual General Meeting

Public Session

Present:

C. Young	President
B. Wilson	Vice President
B. Bradshaw	Secretary & Treasurer
J. DaCosta	Chief Executive Officer
B. Cunningham	Safety Officer
S. Nobles	Transportation Manager
J. Hewett	Operations Supervisor
S. Sleeth	Manager of Finance & Administration
R. Fraser-Kealey	Communications Coordinator (<i>recording</i>)
GUESTS:	
L. Huber	Auditor, KPMG

1) Approval of Minutes

MOVED BY: B. Bradshaw

SECONDED BY: B. Wilson

That the minutes of the Meeting of the Board of Directors of Tri-Board Student Transportation Services held in public session on June 4, 2024, be approved.

CARRIED

2) Review of Financial Statements

S. Sleeth reviewed the Financial Statements for the year ending August 31, 2024.

3) Audit Findings Report

L. Huber, KPMG reported the audit findings and noted no significant findings.

4) Signing of Resolutions

MOVED BY: C. Young

SECONDED BY: B. Wilson

That the Resolutions of the Board of Directors and Members be approved and signed.

CARRIED

5) Additional Agenda Items

a) RFP for Audit Services

C. Young suggested Tri-Board consider an RFP for audit services for a five-year term.

Adjournment

MOVED BY: B. Wilson

SECONDED BY: C. Young

That the Board of Directors Meeting of the Tri-Board Student Transportation Services move into private session.

CARRIED

Craig Young

Craig Young

President

B Bradshaw

Breanne Bradshaw

Secretary & Treasurer

Bryce Wilson

Bryce Wilson (May 13, 2025 12:18 EDT)

Bryce Wilson

Vice President












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Final Audit Report

2025-05-13

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